

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Country: **Sri Lanka**
 Project name: **Support to Colombo Urban Regeneration Project**
 Loan No.: **L0081A**
 Assignment Title: **Consultancy Services for Design, Development, Implementation and Maintenance of Web based IT System for Resettlement Process of Support to Colombo Urban Regeneration Project (SCURP)**
 Reference No.: **SCURP/2019/C3-S/001(iii)**

The Ministry of Urban Development, Construction and Housing has received finance from the Asian Infrastructure Investment Bank (AIIB) and Government of Sri Lanka on the Support to Colombo Urban Regeneration Project and intends to apply a part of the proceeds for consultancy services.

The objective of the proposed Consultancy is to transition from manual paper-based operations to a digital platform that enhances reporting, monitoring and decision making.

The total time period for this proposed assignment is 06 months.

Eligible consultancy firms are invited to indicate their interest in providing the proposed Consultancy services. The prospective Consultants shall provide information demonstrating that they have the required qualifications and the relevant experience to perform this proposed service.

The shortlisting criteria are detailed below:

1. Legal and Business Standing:

- The lead consultancy firm must be a legally registered entity in Sri Lanka under the Companies Act No. 07 of 2007.
- The firm must have a minimum of **five (5) years of operational experience** in the software development industry post-registration.
- The firm must have an **average annual turnover of a minimum of LKR 200 million or more for the last five (5) years.**

2. Relevant Experience (as a Prime Service Provider):

- The firm must have acted as the **prime service provider** for software development for at least **five (5) years.**
- Within this experience, the firm must have **at least one (1) year of specific experience** in developing web-based systems with member/beneficiary management functionality or similar complex data management systems.
- The firm must have **completed at least one (1) project** using **Free and Open-Source Software (FOSS)** technologies. Completion of two or more such projects will be highly advantageous.

3. Financial Health:

- The firm must demonstrate positive financial health. The **average profit margin for the last ten years (2014-2023)**, or since incorporation if less than ten years, must be **positive.**

4. Project Value and References:

- The firm must have successfully completed at least one (01) software development assignment within the last ten (10) years, with a total contract value of not less than LKR 55 million (excluding direct taxes). For assignments awarded in other currencies, the contract value should be converted to LKR based on the exchange rate prevailing on the date of the respective contract's Letter of Award.
- The firm must submit **at least one (1) client reference** for a completed project similar in scope (with a member management component). The reference should include details on the technology stack, number of users, data volume, development period, and project scope.

5. Joint Ventures (If Applicable):

- Joint Ventures (JVs) are permitted. However, the lead partner in the JV must meet all the criteria specified above. For the experience requirements (items 2 and 4), at least one member of the JV must meet them.

6. Additional Consideration (Not Mandatory but Advantageous):

- Experience in assignments related to **Resettlement Action Plan (RAP) monitoring and evaluation** or similar social development IT systems during the last ten years will be considered a significant added advantage.

The attention of interested Consultants is drawn to paragraphs 2.3.5 and 2.4 of the AIIB's "Directive on Procurement Instructions for Recipients" July 26, 2024, set forth in the AIIB's policy on conflict of interest and eligibility

The prospective Consultants may associate with other firms to enhance their qualifications, but shall indicate clearly whether the association is in the form of a joint venture and/or in sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

EOI Information Form and draft TOR can be downloaded from the websites of the Ministry of Urban Development, Construction and Housing (<https://www.moudh.gov.lk/>), Urban Development Authority (<https://www.uda.gov.lk/>), Electronic Procurement Management Information System, Sri Lanka (<https://promise.lk/>) and Asian Infrastructure Investment Bank (<https://www.aiib.org/en/index.html>) and UNDB online (<https://devbusiness.un.org/>). Please note that the TOR is in draft form and may be revised at the RFP stage.

EOI must include requested information as specified in the "EOI Information Form" along with documentary evidence. All documentations shall be in English Language and strictly needed to follow the given formats. Information provided without given formats will not be considered for evaluation.

Expressions of Interest including all requested information must be delivered no later than 15.00 Hrs. (Local Time) on 24.11.2025 either: (i) hand delivered or (ii) by registered post to the address below. The envelope containing EOI must clearly be marked on the top left-hand corner as "Expressions of interest for Selection of Consultancy Firm for Consultancy Services for Design, Supply, Installation, Testing, Commissioning and Maintenance of Web based IT System for Resettlement Process of Support to Colombo Urban Regeneration Project". Late submission of EOI shall be rejected and unopened.

A Consultant will be selected in accordance with the Quality and Cost Based Section (QCBS) method set out in the AIIB's "Directive on Procurement Instructions for Recipients" July 26, 2024.

For further information, please use the following details, in a formal manner.: -

The Chairman

Ministry Consultants Procurement Committee (CPCM)

Support to Colombo Urban Regeneration Project

Ministry of Urban Development, Construction and Housing

5th floor, Sethsiripaya Stage I, Baththaramulla.

Email address: scurp.procurement@gmail.com

Expression of Interest (EOI) Information Form

Project Loan Number	L0081A
Project Name	Support to Colombo Urban Regeneration Project
Assignment Title	Consultancy Services for Design, Development, Implementation and Maintenance of Web based IT System for Resettlement Process of Support to Colombo Urban Regeneration Project (SCURP)
Project Country	Sri Lanka

I. Consultancy Firm Information

Date	
Consultant's Name	
EOI Submission Authorized by	
Country of Incorporation	
Acronym	
Position	

Associations (Joint Venture or Sub-consultancy)

Consultant	Acronym	Country of Incorporation	Joint Venture (JV) or Sub-consultant	EOI Submission Authorized By	Position

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- 1 The lead consultant must submit a copy of the Certificate of Incorporation of itself and of each JV member and sub-consultant as mentioned and listed under Section II, hereof, viz, Required EOI Attachments.

Present the rationale for and benefits in working in association (JV or as a Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

I confirm that:

- ☐ Documentation regarding our corporate structure has been attached.
- ☐ Documentation regarding our Board of Directors has been attached.
- ☐ A written agreement to associate for the purpose of this Expression of Interest has been signed between the consortium partners and has been attached clearly indicating the Lead firm and financial shares of each firm.

II. Required EOI Attachments

I. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each sub-consultant)
4	Letter of Association
5	Copy of National VAT Registration Number (for local firms)
6	JV Agreement / Memorandum of Understanding (MOU)s in case of JV (if applicable)/ Letter of Intent to form a JV
7	Black-Listing and Litigation Affidavit
8	Annual Audited Financial Statements for the last five years 2018 - 2022 years (Submit individually in case of Joint Venture)
9	Project References

We, the undersigned, certify to the best of our knowledge and belief:

- ☐ We have read the advertisement, including the scope of services, for this assignment.
- ☐ Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the TORs and preliminary documents for this activity.
- ☐ We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
- ☐ We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
- ☐ All consulting entities and experts proposed in this EOI are eligible to participate in AIIB-funded, supported and administered activities.
- ☐ None of the proposed consortiums are subsidiaries of and/or dependent on the Executing Agency or the Implementing Agency or individuals related to them.
- ☐ We understand that any misrepresentations that knowingly or recklessly mislead or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded and may result in further remedial action, in accordance with AIIB's Prohibited Practice.
- ☐ All pages of the EOI have been signed by the Authorized Person, Authorization Letter giving name, CNIC (Computerized National Identity Card number)/ Passport number, designation, date and specimen signatures have been attached.

Note: Eligibility refers to AIIB's Procurement Policy Clause 5.8 and 7.0 and clause 4.9 of the AIIB's Interim Operational Directive on Procurement Instructions for Recipients (June 2, 2016) on Prohibited Practice and Integrity.

Previous Project References

Important:

- Submit at least Five (5) Completion certificates, containing the relevant client's contact details as such as name, address and telephone numbers, issued by respective clients, on each referred project, to the firm / sub-consultant / JV member, are also acceptable, as applicable, for consideration of experience.
- Indicate the most relevant projects undertaken during the last ten years (2014 to 2023) to demonstrate the respective firm's technical qualification and experience, as required and mentioned under the aforementioned shortlisting criteria.
- Please note that each area shall be adequately covered with the required related details only. Previous project references shall be clearly mentioned with respect to each sub-question. Maximum of five (05) pages, can be used.

Summary of the Previous Project References

[illegible]

Project Reference Sheet

Project of

1.	Project Name		
2.	Name of Client		
3.	Client Reference (Contact Name & Contact No)		
4.	Country		Project location within the Country
5.	Participation	☐ As lead firm ☐ As associate firm	
6.	Cost of the project	LKR/USD	
	Value of Services	LKR/USD	
7.	Source of Financing		
8.	Consultancy Services (<i>shall specifically indicate associate firm's staff allocations</i>)		
	8.1 Total no. of staff		
	8.2 No. of staff by the firm		
	8.3 Total no. of person months		
	8.4 No. of staff months of the firm		
9.	Length of Consultancy Assignment		
10.	Start Date (dd/mm/yyyy)		
11.	Scheduled date of Completion (dd/mm/yyyy)		
12.	Actual date of Completion (dd/mm/yyyy)		
13.	Names of Associate Firms (if any)		
14.	No. of Person-Months of Professional Staff Provided by Associated Firm(s)		
15.	Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed. (<i>Shall specifically indicate associate firm's staff involvement</i>)		
16.	Description of the Project (indicate the domain, scope, areas covered) (<i>Maximum of 250 words</i>)		
17.	Description of the actual services provided by your firm. (<i>Maximum of 250 words</i>)		